



# Peer-Review Statements

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All of the articles in this proceedings volume have been presented at the ICSKSE during Sep 14–15th 2022 Online in Universitas Negeri Malang. These articles have been peer reviewed by the members of the Scientific Committee and approved by the Editor-in-Chief, who affirms that this document is a truthful description of the conference's review process.

## 1 Review Procedure

The reviews were undergone a rigorous double-blind peer review. Double-blind peer review means that reviewers are unaware of the identity of the authors, and authors are also unaware of the identity of reviewers. The typical period of time allowed for reviews is 6 weeks. The conference submission management system was ICSKSE website.

Authors submit manuscripts to the Editorial Office or the committee of the international conference on social knowledge science and education (ICSKSE 2022) via our online submission platform (cms.um.ac.id). The Editor-in-chief first reviews the manuscript if the manuscript was relevant to the aims and scope of the conference, Editor will send the acceptance letter to the authors to present their research in the conference. Only the presented manuscript that will be forwarded to the next steps.

Editor, then, will assign a reviewer to see the manuscript through the complete review process and return it to Editor with a recommendation or decision. Based on the reviewers' comments, the Editor decides to:

- Accept the manuscript without further revision
- Accept after revision
- Ask the authors to re-submit
- Reject

An acceptance letter is sent to the author and the manuscript is forwarded to production. Sometimes, the authors are requested to revise their manuscript in accordance with the reviewers' comments and submit the updated version to the Editor through the

system. The time for review can be set from 6-to 8 weeks depending on the discipline and the type of additional data, information or argument required. The authors are requested to make substantial revisions to their manuscripts and re-submit for a new evaluation. In the case of rejection, a rejection letter will be sent to the authors and the manuscript will be archived. Reviewers might be informed about the decision.

After review, the manuscript goes to the editor who will correct the manuscript in respect of the correct referencing system in accordance with the journal style and layout. When editor finishes his/her work, the manuscript will be sent to the ‘Layout editor’.

The ‘Layout Editor’ is responsible for structuring the original manuscript, including figures and tables, into an article, activating the necessary links and preparing the manuscript in various formats, in our case PDF and HTML format. When the Layout Editor finishes his/her job, the manuscript will be sent to ‘Proof Editor’.

The Proof Editor confirms that the manuscript has gone through all the requisite stages and is suitable for publishing.

All the reviewers of a paper act independently and they are not aware of each other’s identities. If the decisions of the two reviewers are not the same (accept/reject), the Editor may assign additional reviewers.

## 2 Quality Criteria

Reviewers were instructed to assess the quality of submissions solely based on the academic merit of their content along the following.

The Editorial team shall ensure reasonable quality control of the reviews. In respect of reviewers whose reviews are convincingly questioned by authors, special attention will be paid to ensure that the reviews are objective and of a high academic standard. When there is any doubt as to the objectivity of the reviews or the quality of the reviews, additional reviewers will be assigned.

The manuscript submission and the peer review process are broken down into the following steps:

Each submitted manuscript is evaluated on the following basis:

1. The originality of its contribution to the field of scholarly publishing,
2. The soundness of its theory and methodology given the topic,
3. The coherence of its analysis,
4. Its ability to communicate to readers (grammar and style).

## 3 Key Metrics

<i>Total submissions</i>	72
<i>Number of articles sent for peer review</i>	70
<i>Number of accepted articles</i>	32
<i>Acceptance rate</i>	46%
<i>Number of reviewers</i>	30

### 3.1 Competing Interests

Some of the authors (in this case, name them) were supervised by the Editor-in-Chief, who has recused herself from handling their submissions and has delegated them to colleagues with no personal interests in them.

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