

## **Peer-Review Statements**

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All of the articles in this proceedings volume have been presented at the Unima International Conference on Social Sciences and Humanities or UNICSSH 2022 during 11–13 October 2022 in Universitas Negeri Manado, Indonesia. These articles have been peer reviewed by the members of the Track Directors and their members and approved by the Editor-in-Chief, who affirms that this document is a truthful description of the conference's review process.

#### 1 Review Procedure

The reviews were single-blind. Each submission was examined by 2 (two) reviewer(s) independently.

The conference submission management system was confgate.net.

The submissions were first screened for generic quality and suitableness. After the initial screening, they were sent for peer review by matching each paper's topic with the reviewers' expertise, taking into account any competing interests. A paper could only be considered for acceptance if it had received favourable recommendations from the two reviewers.

Authors of a rejected submissionere given the opportunity to revise and resubmit after addressing the reviewers' comments. The acceptance or rejection of a revised manuscript was final.

To avoid unconscious bias, the Track Directors selected the reviewers according with their areas of expertise and then the article that need to be revised is given to authors with anonymous reviewer. Moreover, based on the referees' comments, the Track Directors make a final decision on the acceptability of the manuscript and communicates to the authors the decision, along with referees' reports. The status reports to reviewers should identify the reviewers of each paper, the final decision can be "Accept Submission", "Revisions Required", or "Decline Submission." The revised version should be submitted considering the review comments.

# 2 Quality Criteria

Reviewers were instructed to assess the quality of submissions solely based on the academic merit of their content along the following dimensions:

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- 1. Pertinence of the article's content to the scope and themes of the conference;
- 2. Clear demonstration of originality, novelty, and timeliness of the research;
- 3. Soundness of the methods, analyses, and results;
- 4. Adherence to the ethical standards and codes of conduct relevant to the research field:
- 5. Clarity, cohesion, and accuracy in language and other modes of expression, including figures and tables.
- 6. The authors should make sure that the manuscript passes a criterion of maximum 20% similarities to other publications.

In addition, all of the articles have been checked for textual overlap in an effort to detect possible signs of plagiarism by the publisher.

## 3 Key Metrics

Total submissions 302 Number of articles sent for peer 270 review

Number of accepted articles 240 Acceptance rate 65.00% Number of reviewers

Any additional information about article statistics belongs to this section, but the listing should suffice in most situations. More rows can be added if necessary, but please do not delete any existing row. Numbers are for example only. "Acceptance rate" is (number of accepted articles) divided by (number of total submissions).

## **Competing Interests**

Competing interests refer to any interests of the Editor-in-Chief and/or members of the review body, that may or may be perceived to influence editorial decisions. It is normal to have interests, even competing ones, but the ethics of scientific publication demands that any competing interests be properly declared, and that appropriate steps be taken to uphold the validity of the editorial process in their presence.

This is the proper section to document competing interests and the measures to address them. We show three examples here, and we encourage the organizers consult the Publisher's and/or COPE guidelines for further information. In case of uncertainty, please contact the Publisher.

Example A (for no special interest): Neither the Editor-in-Chief nor any member of the Scientific Committee declares any competing interest.

Example B: Some of the authors (in this case, name them) were supervised by the Editorin-Chief, who has recused herself from handling their submissions and has delegated them to colleagues with no personal interests in them.

*Example C:* The conference was partially funded by Acme, Inc., a company that has also supported or participated in some of the research submitted to the conference. All authors and reviewers are required to disclose their funding sources, and those research works that were funded by Acme have been reviewed by members of the Scientific Committee with no personal interests in the company.

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